

VACANCY

Research Ethics and Data Protection Specialist

The Institut Barcelona d'Estudis Internacionals invites applications for the position of a **part-time Research Ethics and Data Protection Specialist** to support the research project **"REPGOV: Representative Government through Democratic Governance"**, funded by the ERC (European Research Council) under the European Union's Horizon 2020 research and innovation programme (grant agreement No 101020966). REPGOV connects the practice of governance with representative government by developing a novel theoretical framework and empirically evaluating its predictions in the context of contemporary Europe.

Tasks to perform:

- To develop and to disseminate ethics statements, policies, incidental findings policies and supporting forms/ acknowledgements;
- To develop and to maintain the procedures for the handling and processing of personal data, aligned with GDPR and other applicable legislation, which may include (list provided as reference only):
 - Information clauses
 - Risk analysis / Data Protection Impact Assessment
 - Deployment of security measures
 - Subcontracting;
- To attend to any data subjects' rights exercise or security violations that may happen in the course of the project;
- To support to mission creep ethics and legal challenges;
- To prepare applications for ethics review for all REPGOV human subjects research in consultation with the principal investigator and other team members;
- To perform any other task that may be required to fulfil with the requirements of collaborating institutions, regulation changes or ethics standards adjustment.

Requirements:

- University degree in law, or at least two years of related experience;
- Postgraduate specialization will be a plus;
- High level of English and Spanish language proficiency.

Competencies:

- Dynamism, flexibility, and rapid adaptation to the role;
- Strong organisational capabilities and a collaborative spirit;
- Ability to work in a team;
- Energetic and motivated personality.

This half-time appointment is anticipated to be made for four years, starting in January 2023.

Salary is commensurate with similar administrative positions at IBEI.

Applications must be submitted by 23 January 2023.

The application should be saved as one PDF document and sent to ibei@ibei.org.

Each application should include:

- A current CV
- A cover letter



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INSTITUT BARCELONA D'ESTUDIS INTERNACIONALS (IBEI)

The Institut Barcelona d'Estudis Internacionals (IBEI) is an inter-university institute, created in 2004, to promote postgraduate training and research in politics and international relations. Aiming to advance the understanding of global challenges facing the world, IBEI is a centre of academic excellence that combines outstanding research with high-quality teaching and career development opportunities. Located at the crossroads between Europe, the Mediterranean and Latin America, Barcelona provides a unique environment to ponder the intricacies of governance, development and security on a global scale.

IBEI is an equal opportunities employer. **IBEI holds the HR Excellence in Research distinction from the European Commission**, which recognises the institute's efforts to create a stimulating and favourable work environment and its commitment to continuously improve human resources policies. IBEI is committed to Open, Transparent and Merit-based recruitment.

More information about IBEI at www.ibei.org



HR EXCELLENCE IN RESEARCH